

Form Name: Job Board  
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Location:

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**Position Title** Pharmaceutical Program Manager

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**Hiring Organization** Crawford Thomas Recruiting

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**Location of Job (City/State)** Remote

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**Full Time or Part Time Position?** Full Time

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## Job Description

As a Program Manager, you will be seen as the primary point of contact and owner of customer relationships. The Program Manager will be responsible for oversight of existing client programs as well as the on-boarding of new customer programs. The Program Manager will be tasked with managing the pharmaceutical program as it relates to overall design and execution by providing excellent service and insights that will ensure success. This position is ideal for candidates that have excellent communication/project management skills and enjoy working with a diverse group of individuals in a fast-paced environment.

### Requirements

#### Job Duties:

Serve as the pharmaceutical manufacturers primary point of contact for all program needs and communications  
Oversee successful launch of new pharmaceutical manufacturer program launches, including sharing and development of program assets, brainstorming ideas and process design  
Cross functional leadership of internal teams as it relates to new and existing pharmaceutical programs and on-going needs  
Collaborate internally on technology and process improvements for our platform and existing pharmaceutical manufacturer programs  
Facilitate meetings both internal and client facing  
Manage client reporting requests, scheduled and ad-hoc  
Oversight of program repositories to ensure documents are organized and up to date  
Provide program insights and areas for improvement by analyzing data on a regular cadence  
Other duties as assigned  
Our ideal candidate will possess the following:

Previous program/project management experience  
Strong critical thinking skills; ability to make informed decisions quickly  
Experience building and maintaining relationships, while working to drive continued engagement  
Empathetic, positive attitude with a desire to help our team and clients reach their goals  
Results-driven mentality, with the ability to problem solve and recommend solutions  
Strong leadership skills with the capability to stay flexible in a fluid environment

Requirements:

3+ years in a Program Management, Project Management, Operations Management, or similar role

3+ years working with pharmaceutical customers with a customer success and/or account management background

Must have exceptional communication skills, be highly organized, and able to collaborate effectively

Experience with Excel preferred

<b>Link to Full Job Description</b>	<a href="https://www.crawfordthomas.com/candidates/jobs/">https://www.crawfordthomas.com/candidates/jobs/</a>
<b>Required or desired qualifications, degrees, certifications, etc.</b>	Bachelors
<b>Link to your company application or email address where resumes should be submitted:</b>	<a href="mailto:kurt.h@crawfordthomas.com">kurt.h@crawfordthomas.com</a>
<b>Hiring Contact Name</b>	Kurt Hughes
<b>Hiring Contact Email Address</b>	<a href="mailto:kurt.h@crawfordthomas.com">kurt.h@crawfordthomas.com</a>